



National Business and Technical Examinations Board (NABTEB)

May/June 2010 National Business Certificate (NBC) and National Technical Certificate (NTC) Examination

Registration Period

Registration Commences on **Friday, 8th January 2010** and ends on **Wednesday 31st March 2010**.

Examination Date

NBC and NTC examinations would start **3rd May 2010** and end **4th June 2010**. Refer to the Exam Time-table for details

How to Register

Registration for these examinations is primarily for in-school Candidates. Colleges/Schools should follow all instructions on this page, instructions behind the scratch card as well as other relevant instructions at each examination centre.

Examinable Trades and General Education Subject

The general Education Subjects and examinable trades are as follows;

a. EXAMINABLE GENERAL EDUCATION SUBJECTS

SUBJECT CODE	SUBJECT TITLE	SUBJECT CODE	SUBJECT TITLE
C01	English language	O05	Chemistry
O02	Mathematics	O06	Biology
O03	Economics	O07	Lit-in-English
O04	Physics	O08	Info & Com.Tech.(ICT)

b. EXAMINABLE TECHNICAL AND BUSINESS TRADES

TRADE CODE	NBTE CURRICULA TRADE TITLE	TRADE CODE	NBTE CURRICULA TRADE TITLE
	<u>ENGINEERING TRADES (NTC)</u>		<u>CONSTRUCTION TRADES (NTC)</u>
010	Agric. Equip.& Impl. Mech. Works	210	Bricklaying, Blocklaying & Concreting
020	Motor Vehicle Mechanics Works	220	Carpentry & Joinery
030	Automobile Electrical Works	230	Furniture Making
040	Elect. Installation & Maint. Works	240	Machine Wood Working
050	Fabrication and Welding	250	Painting and Decorating
060	Mechanical engineering Craft Practice	260	Plumbing and Pipe Fitting
070	Electronics Works	270	Draughtmanship Craft Practice
080	Refrigeration & Air-conditioning Practice		<u>MISCELLANEOUS TRADES (NTC)</u>
090	Vehicle Body Building	310	Cosmetology
100	Light Vehicle Repair Works	320	Men's Garment Making
110	Instrument Mechanics Works	330	Ladies' Garment Making
120	Appliance Maintenance and Repairs	340	Catering Craft Practice
130	Foundry Craft Practice	350	Leather Trades
150	Marine Engineering Craft	360	Painting Craft Practice
160	Ship Building Craft Practice	370	Textile Trades
170	Computer Craft Studies	380	Graphic Arts
180	Animal Husbandry	390	Ceramics
200	Fisheries	440	Tourism
400	Photographic Practice		<u>BUSINESS STUDIES (NBC)</u>
		410	Secretarial Duties
		420	Book-keeping
		430	Salesmanship

Examination Fees

All intending schools/Colleges must obtain a converged examination management technology platform (CEMTP)/NABTEB Registration scratch card at the rate of **N3,500.00 per candidate for General Education subjects and trades without practical and N4,000.00 per candidate for trades with practical or shorthand**. In addition, each candidate will pay N850.00 as Converged Examination Management Technology Platform (CEMTP) fees

Card Selling points

Scratch cards for these examinations are available for sale in the following selling point:

1. NABTEB Zonal Offices in Abuja, Benin City, Enugu, Kaduna, Lagos and Yola
2. NABTEB State Offices Nationwide
3. NABTEB National Headquarters in Ikpoba Hill, Benin City
4. Designated branches of First bank, UBA, Zenith bank, Union Bank, Skye Bank, Spring bank, Guaranty Trust Bank, Unity Bank, Prosperity Microfinance bank and Okuta Micro Finance bank

General Information

- a. Candidates who wish to offer any trade that is not included in the advertisement may wish to enroll through a technical/commercial college in the Nov/Dec 2010 examination series
- b. Only good quality coloured passport photograph with red background will be accepted. Any other background will not be accepted
- c. Only reputable and standard Cyber Café are **highly recommended** for use as the Board will not be liable for registration errors committed by the Schools/Colleges.

STEPS FOR ONLINE REGISTRATION FOR NABTEB MAY/JUNE 2010 NBC/NTC EXAMINATIONS ON THE CEMTP PORTAL

1. Obtain appropriate CEMTP NABTEB Scratch Card related to your trade from NABTEB Offices, designated Banks and other selling points nationwide;
2. Visit the CEMTP Portal at www.nigeriaexams.org to commence registration;
3. Click on **REGISTER** for NABTEB on the website and enter Card Serial and Pin numbers on the space provided for these on the website;
4. A CEMTP profile form is displayed;
5. Fill in the form correctly, accurately and type in a **username** and **password** for use in subsequent login;
6. Upload your **colour passport photograph** with a **RED background** and **dimension 2cm x 1.5cm (not greater than 20kb)**;
7. Click on **START NABTEB REGISTRATION** once the candidate information has been completed correctly;
8. Select the examination type – **May/June 2010 NBC/NTC** ;
9. Select your Examination **State**, Examination **Centre**, and **Trade**;
10. Select optional subjects, if any;
11. Preview information entered;
12. Click on **SUBMIT** to obtain your Examination Number;
13. Print out your photocard which also contains the examination time-table for your trade.

Important Notice

- a. May/June Examination is strictly for in-school candidates.
- b. All information entered must be correct.***
- c. Remember the username and password created.
- d. For subsequent login into the NABTEB website (at the CEMTP home page), use your username and password.
- e. Uploaded candidate passport photograph must be coloured with a RED background and as specified***
- f. Only three (3) changes would be allowed for trade/ subjects. However, NO changes will be allowed for Bio-data entries***
- g. For help and support contact:

Helpdesk Telephone: 08038068439, 07061555120, 08078840770

Helpdesk Email: nabtebhelpdesk@yahoo.com

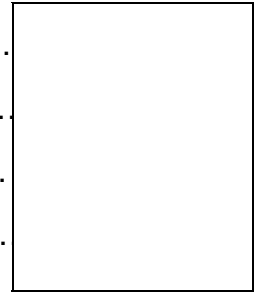
NABTEB Candidate eRegistration Form Template

(Use this form as a guide only; All registration MUST be done online)

Personal Data

First Name.....
Middle Name.....
Surname.....
Date of Birth..... Sex.....
Marital Status.....
Disability.....
GSM No.....
Email.....

Passport Photo



Postal Address

Address.....
Town.....
State..... Country.....
Postal Code (if available).....

Nationality

Nationality.....
State of Origin.....
Local Govt.....

Exam Centre Details

Exam State.....
Exam Centre.....
Trade.....

REGISTRATION DETAILS

Trade Component Subjects

1]
2]
3]

Trade Related Subject

1]
2]
3]

General Education Subjects

- | | |
|----------|----------|
| 1] | 4] |
| 2] | 5] |
| 3] | 6] |

NATIONAL BUSINESS AND TECHNICAL EXAMINATIONS BOARD (NABTEB)

P.M.B 1747, IKPOBAHILL, BENIN CITY, EDO STATE

2010 MAY/JUNE NTC/NBCC CERTIFICATE EXAMINATIONS

EXAMINATION ENTRY GUIDE FOR PRELIMINARY REGISTRATION IN SCHOOLS

5. INTRODUCTION

This entry guide is issued with other documents for the May/June Certificate Examinations. It contains instructions for easy completion of the Entry Documents. It should be carefully studied to ensure that the correct entry schedule is used for business and technical candidates for preliminary enrolment before the actual on-line registration.

Principals and Heads of Institutions are advised to be particularly careful when making entries in order to ensure that information supplied by them are adequate and correct in every detail, as the Board will not entertain requests for corrections on entries, which have been submitted. To ensure error free entries, the entries after completion should be read to the candidates before submission.

>>> <http://www.nigerianexam.org/pages/guidelineDetails>